

# 2022 Award Intent to Apply



## The United States Senate Productivity and Quality Award Program for Virginia

Submission of this forms signals your organization's intention to apply for the 2022 Virginia SPQA Award. Please complete and email this form to [programs.services@spqa-va.org](mailto:programs.services@spqa-va.org). Upon receipt of this form, you will be invoiced for the non-refundable \$500.00 Intent to Apply fee. This Intent to Apply letter must be sent to SPQA by October 15, 2021.

Date of this Intent: \_\_\_\_\_

### Contact Information

Organization Name:	
Highest Ranking Official (Name):	Official Title:
Point of Contact (POC)	POC Title:
POC Phone:	POC Email
Organization Address	

### Business Information

<p>Organization Category</p> <p><input type="checkbox"/> Manufacturing/Service    <input type="checkbox"/> Education</p> <p><input type="checkbox"/> Health Care    <input type="checkbox"/> Government</p> <p><input type="checkbox"/> Nonprofit</p> <p>What is your Main Product or Service?</p> <p><b>SPQA Information</b> Your application is for (Check one only):</p> <p><input type="checkbox"/> 2022 SPQA Award    <input type="checkbox"/> 2022 ACE Program</p> <p>Have you applied before?    <input type="checkbox"/> Yes    <input type="checkbox"/> No If "Yes" what years?</p>	<p>Organizational Structure</p> <p><input type="checkbox"/> Profit    <input type="checkbox"/> Non-Profit    <input type="checkbox"/> Government</p> <p># of Employees in VA or DC: _____</p> <p>Is your organization a business unit of a larger parent organization? <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If yes, what is your parent organization?</p> <p>If you are a distinct entity within the parent organization, can your organization directly respond to the Criteria? <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
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**Nomination to 2022 Board of Examiners** (See Award Guidelines for Examiner Expectations and Time Commitment) All award applicants are encouraged to nominate one senior member (up to two) from your organization whom you recommend to serve on the Examiner Board. Examiner appointments offer a significant opportunity to your organization to learn about the Criteria and the evaluation process. An applicant is eligible for some discount with each examiner nomination (see Award Guidelines for details).

Name:	Name:
Email Address:	Email Address:

In submitting this Intent to Apply, your organization is committing to pay the remaining fees and fully support:

1. An Examination Team Site Visit which occurs on **two to three consecutive days** between late April and early June\*
2. An Examination Report Feedback Meeting (1 hr) which occurs on a day between late July and late August\*

- Note: Exact dates and times are determined in February and March

**IMPORTANT: Please retain a copy of this form for your files and include one copy with your application package**