

*2019 Award Intent to Apply*

Submission of this form signals your organization’s intention to apply for the 2019 SPQA Award. Please complete and email this form to [programs.services@spqa-va.org](mailto:programs.services@spqa-va.org). Upon receipt of this form, you will be invoiced for the non-refundable $500.00 Intent to Apply fee. This intent to apply form must be sent to SPQA by November 16, 2018. For questions email [programs.services@spqa-va.org](mailto:programs.services@spqa-va.org).

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| **Date of this Intent**: |  |

**Contact Information**

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| --- | --- |
| Organization Name: |  |
| Highest Ranking Official: |  |
| Title: |  |
| Point of Contact (POC): |  |
| POC Title: |  |
| POC Phone: |  |
| POC E-Mail: |  |
| Organization Address: |  |
| City, State, Zip: |  |

**Business Information**

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| Organization Category: | Manufacturing/Service  Education  Health Care  Government  Nonprofit | | | |
| Organization Structure: | Profit  Not-For-Profit | # of Employees in VA or D.C: | |  | |
| Is your organization a business unit of a larger parent organization?:  Yes  No If yes, what is the name of your parent organization?      \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Also, if yes, are you a distinct entity within the parent organization that can respond to the Criteria?  Yes  No  What is your Main Product or Service?      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **#1 Site Visit Date Choices:** Choose 2 consecutive weekdays from April 29 – May 10, 2019  1st choice: Click or tap here to enter text. 2nd choice: Click or tap here to enter text.  3rd choice: Click or tap here to enter text. 4th choice: Click or tap here to enter text. | | |  | | | |

**SPQA Information**

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| Your application is for: | 2019 SPQA Award  2019 ACE | | |  |
| Have you applied before? | Yes  No | If “yes” what years? |  | |
|  |  | | | |
| In submitting this Intent to Apply, your organization is committing to:   1. An Examination Team **Site Visit**, which occurs on two consecutive days sometime between late April and mid-May. 2. An Examination Report **Feedback Meeting**, which occurs for up to two-hours on a day between mid-July and early August. 3. 3 separate **Fee** **Payments** to be invoiced by SPQA at the time of submission – Intent to Apply Fee: $500; Application Fee: $2000; Site Visit Fee: $2500. Your POC will be invoiced via email. | | | | |