

*2019 Award Intent to Apply*

Submission of this form signals your organization’s intention to apply for the 2019 SPQA Award. Please complete and email this form to programs.services@spqa-va.org. Upon receipt of this form, you will be invoiced for the non-refundable $500.00 Intent to Apply fee. This intent to apply form must be sent to SPQA by November 16, 2018. For questions email programs.services@spqa-va.org.

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| **Date of this Intent**: |       |

**Contact Information**

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| Organization Name: |       |
| Highest Ranking Official: |       |
| Title: |       |
| Point of Contact (POC): |       |
| POC Title: |       |
| POC Phone: |       |
| POC E-Mail: |       |
| Organization Address: |       |
| City, State, Zip: |       |

**Business Information**

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| Organization Category: | [ ]  Manufacturing/Service [ ]  Education [ ]  Health Care [ ]  Government [ ]  Nonprofit |
| Organization Structure: | [ ]  Profit [ ]  Not-For-Profit | # of Employees in VA or D.C:       |  |
| Is your organization a business unit of a larger parent organization?: [ ]  Yes [ ]  No If yes, what is the name of your parent organization?      \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Also, if yes, are you a distinct entity within the parent organization that can respond to the Criteria? [ ]  Yes [ ]  NoWhat is your Main Product or Service?      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**#1 Site Visit Date Choices:** Choose 2 consecutive weekdays from April 29 – May 10, 2019 1st choice: Click or tap here to enter text. 2nd choice: Click or tap here to enter text. 3rd choice: Click or tap here to enter text. 4th choice: Click or tap here to enter text. |        |

**SPQA Information**

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| Your application is for: | [ ]  2019 SPQA Award [ ]  2019 ACE  |  |
| Have you applied before?  | [ ]  Yes [ ]  No | If “yes” what years? |       |
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| In submitting this Intent to Apply, your organization is committing to:1. An Examination Team **Site Visit**, which occurs on two consecutive days sometime between late April and mid-May.
2. An Examination Report **Feedback Meeting**, which occurs for up to two-hours on a day between mid-July and early August.
3. 3 separate **Fee** **Payments** to be invoiced by SPQA at the time of submission – Intent to Apply Fee: $500; Application Fee: $2000; Site Visit Fee: $2500. Your POC will be invoiced via email.
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