

## 2012 Estimated Time Commitment for SPQA Board of Examiners Recognition & Award Program Applications

Phase	Event	Time	Dates
Training	Criteria Training <i>(For all new and returning Examiners who have not received this or comparable training in the last 2 years.)</i>	8-16 hours	See Examiner Guide for dates Register via the website
	Examiner Training Pre-Work	8-12 hours	Materials & instructions sent to Examiners approximately 2-weeks prior to training
	Examiner Training	16 hours	January 11-12, 2012 or January 18-19, 2012
	Training for Team Leaders, Asst. TL, Editors & Mentors	4 hours	January 13 or 20, 2012
Evaluation	Independent Review	40-48 hours	January 20 thru February 20, 2012
	Team Consensus Meeting	10-16 hours	February 21 thru March 18, 2012
Site Visit <i>(If Selected)</i>	Site Visit Training	2 hours	April 2 thru April 5, 2012
	Site Visit Preparation	8-20 hours	April 5 thru April 23, 2012
	Site Visit	24-30 hours	April 24 thru May 4, 2012
Report	Feedback Report	8-12 hours	May 4 thru May 21, 2011
Feedback	Applicant Meeting	4 hours	June 18 thru July 13, 2011
Total Estimated Hours		132-180	January - June 2012